SHARE-OB - SharePoint on line for End Users – basic course

ITCore - Sharepoint - Sistemistica

Durata:	Lingue:	Certificazione:
3 Giorni	**Italiano**	**-**

Descrizione del corso

The course is aimed at users who need to manage SharePoint online on several levels. SharePoint solution is quickly distributed after the migration to Office 365, so that the user can fully exploit the potential of a professional document management system.

Programma

Organizing the SharePoint Online environment

- Site collections
- Quotas
- Services
- Metadata Service
- Search

Site Collection creation

- Template
- Creation principles

Creating contents with SharePoint Online

- Sites
- Lists
- Document Libraries
- Pages

Advanced concepts of content creation

- Site Columns
- Content Types

• Document Sets

Security

• Groups
• Users
• Permission levels

Integration with Office

Introduction to customization techniques

• Forms with Office Infopath
• Workflow with Sharepoint Designer

ITCore Group

Via Balestra, 12
6900 Lugano (CH)
+41.091.9760019
www.itcoregroup.com

Via Lanino, 36
21047 Saronno (VA)
+39.02.84108669
www.itcoregroup.com