PM-PMO - Project Management Office (PMO)

ITCore PM - Gestione di Progetti - Project Management e Best Practice

Durata:	Lingue:	Certificazione:
2 Giorni	**Italiano**	**-**

Descrizione del corso

The Project Management Office (PMO) is the function that defines and maintains the standards of the processes relating to the management of projects within a company. This course allows you to acquire a correct approach for starting and growing a Project Management Office appropriate to the business context and provides knowledge of models and best practices for the definition of organization, functions, activities, roles and skills for the PMO.

Programma

1. Project Management Office (PMO) overview
    - Project Management and PMO
    - The benefits of a PMO
    - Critical success factors for starting a PMO
    - Life cycle of the PMO
2. The organization of the PMO
    - PMO structures and their characteristics
    - Organization of the PMO: critical issues and opportunities
    - The design criteria
3. The PMO processes
    - The role of PMO in Project Management processes
    - The PMO management processes
    - PMO and Project Portfolio Management
    - The Processes / Skills Matrix
4. The roles involved

- Roles and responsibilities
- PMO authority
- Staff roles
- The organizational interface roles

5. Design of the PMO
    - Company vision and PMO
    - PMO and Value Creation
    - Assign the PMO Manager
    - Define the skills of the Project Managers
    - Develop guidelines for classifying projects
    - Describe the processes and procedures of the PMO
    - Building the Change Management Plan
    - Identify, analyze PMO risks and identify responses
    - Estimate start-up costs
    - Define the Internal Communication Plan to support the start-up phase
    - The preliminary implementation plan
6. Realization of the PMO
    - Execution of the project for the realization of a PMO
    - The control of the project of realization of a PMO
    - Quality assurance interventions on PMO and projects
    - The closure of the PMO construction project
    - The measurement over time of the benefits of PMO compared to the initial objectives