PM-PROJ - Programming and controlling activities with MS Project

ITCore PM - Gestione di Progetti - Project Management e Best Practice

Durata:	Lingue:	Certificazione:
2 Giorni	**Italiano**	**-**

Descrizione del corso

In this course the theory of Project Management is analyzed in its practical application through the use of MS Project. Participants will be provided with the basic knowledge which is necessary to understand the new way to approach project management. Practical exercise will also enable participants to plan the project with activities, time and control actions.

Programma

1. Basics of Project Management methodology
2. Adding and managing the Project Management entities during the phases of planning and control
• Project, Options, Calendar and User Field
• Activities, Links, Network Constraints and Gantt chart
• Human Resources, materials, equipment and their costs
• Project documentation
• Planning time, resources and costs of the project
3. Visualizing and organizing the entities of Project Management during the phases of planning and control
• Views, Correspondences, Relationships, table and graphic Reports
• Filters and Groups
• Interaction with other MS Office products
4. Data Analysis
• Analysis of resource loads

ITCore Group

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• Saving the official forecast (Baseline)
• Managing the project versions (Versioning)
• Analysis of variances and forecasts after the start of the project
• Analysis of performances of the project in progress, according to the Earned Value method

5. Subprojects and multi-projects

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